

BTFD #2 REGULAR MEETING BOARD OF FIRE COMMISSIONERS

September 5, 2024

Meeting Called to Order 7:00 pm at the BTFD#2 Fire House.

Salute to the Flag and Moment of Silence observed

ROLL CALL By Chair Jim Cann:

Robert Bennett, Absent, George Chidley, Present, Andrew Law Present, George Gareis, Present, James Cann, Present.

READING OF THE OPEN PUBLIC MEETINGS STATEMENT:

By Secretary (see Agenda)

RECOGNITION:

NONE

ADOPTION OF MINUTES:

Chair Cann asked if all BTFD#2 Commissioners had read the Regular Meeting minutes for August 9, 2024 and Special Meeting on August 23, 2024 and if there were any changes or corrections. No corrections or changes were presented and Chair Cann requested a motion to approve both sets of minutes as submitted. A motion to approve the minutes for the August 9, 2024 and August 23, 2024 meetings was made by Andrew Law and seconded by George Chidley. There was no further discussion and the motion was balloted upon and approved by the Commissioners present.

REPORT BY CHIEF BTFD#2:

Report for August 2024 prepared by Chief, Robert MacFarland (BTFD #2) dated September 5, 2024 was presented. Chair Cann requested if the BTFD#2 Commissioners had any questions.

A motion to approve the Chief's Report for August 2024. A motion was made by Andrew law and Seconded by George Chidley to approve the report. A ballot was taken and all members present approved the motion to accept the September 2024 Report.

Highlights:

- Need by BTFD#2 Commissioners to act on promotion to vacant LT Position. Resolution number 0032 was set aside for promotion of FF Krzewinski to LT. Chair Cann requested approval for the promotion. Andrew Law made a motion to approve the promotion of FF Krzewinski and the motion was seconded by George Chidley. A ballot was taken and all present approved the motion. Resolution 0032 will be formalized and readopted and the FF sworn in at the next regular meeting.

- Chief discussed the need for creation of a new Captain position with an eye toward future succession when the Chief and Captain retire. The Chair expressed concerns that the Department was getting top heavy and tabled the discussion for a future meeting. He also advised the Chief be prepared to review the impacts of any promotion on the budget and outline how the training and transition would be implemented.

- Water hydrants were opened on Old York Rd. to relieve pressure and facilitate repairs to a water main.

- BTFD#2 will continue to monitor and report low water pressure issues related to problems with the Bordentown City Water System.

- There is a temporary above ground water main located on Hogback Rd. Fire Trucks and emergency vehicles have been advised to avoid the area. Also, Bordentown City and Township are temporarily connected to the City of Trenton water system under NJDEP approval for a period of 30 days.

REPORT BY TREASURER:

Chief MacFarland presented Robert Bennett's August 2024 Finance Report in the Treasurer's absence. The August Finance Report listed **24 bills** totaling **\$115,383.51 (included Fire truck Payment \$62,066.32)**. Chair, Cann requested a motion to accept the Treasurers August 2024 Report. A motion was made to accept the report by George Chidley and Seconded by Andrew Law. There was no further discussion, a ballot was taken and all members present approved the motion to accept the August 2024 Report prepared in September 2024.

OLD BUSINESS:

Chief MacFarland, confirmed that a PO for the New Fire Truck was signed by Andrew Law and forwarded to Truck Builder "Pierce" by FF Kyle since the last meeting. Fire Truck delivery is anticipated in August 2027.

Reminder from Andrew law that representatives from US Rural Development will visit the Firehouse on September 11, 2024. All are welcome to come. Bordentown Township Committee has been invited.

Chief will be working to get payroll software updated to reflect the new FF Contract. Changes must be programmed by September 6, 2024.

Chief will work with the BTFD#@ Solicitor John Glynn to get a contract in place for services of a Architect to develop bid specifications for the roof.

NEW BUSINESS:

Chief is drafting changes to Training Policy related to the following: Fire Office 1 and 2, Rope Training, Auto Rescue and Active Shooter.

Chief was asked by a member of the public if he was scheduling an exit interview with retiring FF Smith. He indicated he would hold the interviews if requested.

Recognition that FF Smith will be leaving for a position in Mt. Laurel. BTFD#2 Commissioners thanked him for his service to Bordentown Township.

MOTION TO GO INTO CLOSED SESSION:

At 7:35 pm Chair Cann requested a motion to go into Closed session after reading of Resolution 0031 by the Secretary. A motion to go into a meeting not open to the public was made by Andrew Law and seconded by George Gareis. There was no further discussion, all members present approved the motion.

MOTION TO OPEN TO THE PUBLIC:

At 8:00 pm the meeting was re-opened to the public. Chair Cann requested a motion to open the meeting to the public for comment, A motion was made by George Chidley to open the meeting for public comment and was seconded by Andrew Law. All members present affirmed the motion to open the meeting for public comment.

There were no members of the public present seeking to be heard. Chair Cann requested a motion to close the meeting for public comment. A motion was made by George Chidley to close the meeting for Public Comment and seconded by Andrew Law. All members present affirmed the motion to close the public comment portion of the meeting.

MOTION TO ADJOURN:

At 8:03 pm. Chair, Cann requested a motion to adjourn the meeting. A motion to adjourn was made by George Gareis and Seconded by Robert Bennett. All present balloted to affirm the motion and the meeting was **closed at 8:08 pm.**

MINUTES APPROVED on November 7, 2024

Robert Bennett, ___ABSENT ABSTAIN
George Chidley __X
George Gareis ___X
Andrew Law ___X
James Cann __X

CERTIFIED BY:

George Chidley, Secretary
BTFD#2 Board of Fire Commissioners

James Cann, Chair
BTFD#2 Board of Fire Commissioners