

**BTFD #2 REGULAR MEETING  
BOARD OF FIRE COMMISSIONERS**

**October 3, 2024**

**Meeting Called to Order 7:00 pm at the BTFD#2 Fire House.**

**Salute to the Flag and Moment of Silence observed**

**ROLL CALL By Chair Jim Cann:**

Robert Bennett, Present, George Chidley, Present, Andrew Law Present, George Gareis, Present, James Cann, Present.

**READING OF THE OPEN PUBLIC MEETINGS STATEMENT:**

By Secretary (see Agenda)

**RECOGNITION:**

Resolution for the promotion of James Krzewinski to Permanent LT. Read by the Secretary. A motion to adopt Resolution 2024-0033 was requested by Chair Cann. A motion to approve was made by Andrew Law and seconded by George Chidley. There was no further discussion and Resolution 2024-0033 was adopted by affirmative vote of all present.

James Krzewinski, with his wife and family present received the oath for the Office of LT from Chair Cann. The Meeting was placed on refreshment 7:05 pm a motion was made By Andrew Law and seconded by George Chidley to go on refreshment. While on refreshment LT James Krzewinski's family and friends present were congratulated by the BTFD#2 Commissioners and had coffee and cake to mark the achievement.

Meeting returned from refreshment to public session at 7:33 pm.

**ADOPTION OF MINUTES:**

NO MINUTES WERE PRESENTED FOR ADOPTION

**REPORT BY CHIEF BTFD#2:**

Report prepared by Chief, Robert MacFarland ( BTFD #2) for September 2024 was presented by Capt. Scully who provided highlights. Chair Cann requested if the BTFD#2 Commissioners had any questions.

A motion to approve the Chief's Report for September 2024. A motion was made by Andrew law and Seconded by George Chidley to approve the report. A ballot was taken and all members present approved the motion to accept the September 2024 Report.

Highlights:

- Capt. Reported receipt of an application for Volunteer FF and indicated that there is a policy and procedure in place that will be followed, including background checks. If brought onboard the Volunteer will be trained on the shifts he will be working. Additional information to follow on Volunteer progress.
- Policy A-3206 was amended to reflect 4<sup>th</sup> shift pursuant to recent FF Contract adoption.
- Alarm instances average increased to 30 per month.
- FF List test results from NJ Civil Service, 2 failed and 5 candidates passed. Chief will proceed to review the eligible candidates to fill vacancies.
- Chiefs Monthly OT Report for September was provided. The Chair and Commissioners requested that the Chief and Union representative FF Brock Friddell establish an agreed upon boiler plate for future reports to resolve conflicts and unnecessary information for purposes of monitoring as outlined in the executed FF Contract.

### **REPORT BY TREASURER:**

Treasurer Robert Bennett presented the September 2024 Finance Report. The September Finance Report listed **18 bills** totaling **\$11,884.45**. Chair, Cann requested a motion to accept the Treasurers September 2024 Report. A motion was made to accept the report by Andrew Law and Seconded by George Chidley. There was no further discussion, a ballot was taken and all members present approved the motion to accept the September 2024 Report.

### **OLD BUSINESS:**

Capt. Scully reported that the Firehouse AC had been repaired.

Capt. Scully presented a request for emergency wall repairs, to stabilize the rear window and adjacent wall, based on bid received from Pennachi and Sons masonry contractors. The Chief had contacted 3 contractors seeking bids. Only one bidder Pennachi and Sons responded. The bid received by the Chief for the emergency repairs was \$8,200.00.

A motion was made by George Chidley and seconded by Andrew Law to approved payment of \$8,200.00 for masonry repairs. There was no further discussion, a ballot was taken and all Commissioners present approved the repairs to be made by Pennachi and Sons masonry contractors in the amount of \$8,200.00.

### **NEW BUSINESS:**

Capt. Scully requested a motion to approve on boarding an applicant for Volunteer FF, Mr. Ethan McGlone, subject to successful completion of a background check. A motion was made by Andrew Law and Seconded by George Gareis to on board Ethan McGlone subject to successful completion of a background check. There was no further discussion and the motion was affirmed by all Commissioners present.

Capt. Scully requested a motion to approve Overtime Guidelines A-3206 as discussed in the Chiefs Monthly Report and copies of the revisions were provided to the BTFD#2 Commissioners. A motion was made by George Chidley and seconded by Andrew Law to approve the Chief's revisions. There was no further discussion and the motion was affirmed by all Commissioners present.

Capt. Scully requested approval for the following expenses:

- Emergency rear window/wall repair **\$8,200.00 (see above)**
- Front facade repair **\$1,000.00**
- Apparatus supplies, NAPA **\$485.98**
- Gear Dryer (Grant Funded) **\$10,349.41**
- Cleaning Supplies **\$600.00**
- Gear washer Extractor (Grant Funded) **\$18,018.60**

Motion made by Andrew Law to approve the above listed expenditures and Seconded by George Gareis. There was no further discussion and all members present approved the motion.

FF Brock Friddell requested permission to hire a professional grant writer "Vickers" at a cost of \$1,500.00 to investigate hiring additional Fire Fighters under the "Safer Grant Program". The program would provide full funding for salaries, benefits and pension for 3 years. The Commissioners expressed concerns over the potential impacts on future budgets after 3 years and the ability of the BTFD#2 to sustain the new hires after the grant funding runs out. The BTFD#2 Commissioners requested that FF Friddell investigate the matter further for discussion at a future public meeting.

A motion was made by George Chidley and seconded by Andrew Law. There was no further discussion and the motion was affirmed to hire "Vickers" professional grant writers at a cost not to exceed \$1,500 by all Commissioners present.

#### **MOTION TO GO INTO CLOSED SESSION:**

#### **NO CLOSED SESSION**

#### **MOTION TO OPEN TO THE PUBLIC:**

**At 8:01 pm**, Chair Cann requested a motion to open the meeting to the public. A motion was made by George Chidley to open the meeting for public comment and was seconded by Andrew Law. All members present affirmed the motion to open the meeting for public comment.

There were no members of the public present seeking to be heard. Chair Cann requested a motion to close the meeting for public comment. A motion was made by George Chidley to close the meeting for Public Comment and seconded by Andrew Law. All members present affirmed the motion to close the public comment portion of the meeting.

#### **MOTION TO ADJOURN:**

**At 8:05 pm**, Chair, Cann requested a motion to adjourn the meeting. A motion to adjourn was made by George Gareis and Seconded by Robert Bennett. All present balloted to affirm the motion and the meeting was **closed at 8:07 pm**.

**MINUTES APPROVED on November 7, 2024**

Robert Bennett, \_\_\_X  
George Chidley \_\_\_X  
George Gareis \_\_\_X  
Andrew Law \_\_\_X  
James Cann \_\_\_X

**CERTIFIED BY:**

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**George Chidley, Secretary**  
**BTFD#2 Board of Fire Commissioners**

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**James Cann, Chair**  
**BTFD#2 Board of Fire Commissioners**