

**BTFD #2 REGULAR MEETING
BOARD OF FIRE COMMISSIONERS
October 3, 2023**

Meeting Called to Order 7:00 pm at the BTFD#2 Fire House.

Salute to the Flag and Moment of Silence observed

ROLL CALL By Chair Jim Cann:

George Chidley, Present, Andrew Law Present, Fred Freda, Present, George Gareis, Present, Jim Cann, Present.

READING OF THE OPEN PUBLIC MEETINGS STATEMENT:

By Secretary (see Agenda)

STAFF MILESTONE EMPLOYEE RECOGNITION:

Staff Milestone recognition Alex Fleming was sworn in as a Firefighter by Chair Jim Cann and congratulated by each of the Fire Commissioners

ADOPTION OF MINUTES:

Chairman Jim Cann requested that if the Board Members present were satisfied with the accuracy of the minutes. The Chairman requested that a motion to approve the corrected Minutes for September 5, 2023 Regular Meeting be adopted.

Motion to approve corrected minutes by Andrew Law and Seconded by George Gareis. A ballot was taken and all members present affirmed the motion to approve the corrected minutes September 5, 2023.

REPORT BY CHIEF BTFD#2:

Report by Chief, Robert MacFarland (BTFD #2)

The following bullets were presented as highlights to a written report prepared by Chief MacFarland dated November 2, 2023:

- BTFD will be conducting Fire Prevention Outreach in the Bordentown Township Public Schools next week.
- Attended MEL training. Additional training for High Risk is required.
- Attended Harassment Prevention Training Session.
- Cybersecurity review or BTFD#2 email communication will be conducted by JIF and MEL. A report on findings will be shared with BTFD#2 Commissioners.
- Juvenile Protection Plans and policies were discussed at MEL.
- DVRPC Traffic Incident presentation was attended.
- 113 Incidents to Report. One was a missing autistic child where the County Unit worked with BTFD#2 Child was reported missing on October 18th at 5:30 pm found and incident closed at 11:30 pm.

- October 20th BTFD#2 responded to mutual aid structure fire in Springfield Township and was the first attack line. The BTFD#2 Commissioners reviewed concerns over stretching resources exposing our Firefighters to dangers in communities such as Springfield.

Motion made by Fred Freda to accept Chief MacFarland's report and Seconded by Andrew Law. A ballot was taken and the motion was approved by all members present.

REPORT BY TREASURER:

Fred Freda, Commissioner presented expenditures report with 21 Bills totaling \$ 41,598.35. A motion was made by Andrew Law to pay all of the bills and seconded by George Chidley to accept the report. A ballot was taken. All members present affirmed the motion to accept the Treasurer's Report and pay the bills.

OLD BUSINESS:

Chief, Robert MacFarland (BTFD#2) provided an update on the Oxegen Recharge System. Six (6) vendors were contacted and quotes were provided by two (2). The quotes were \$250 apart. The Chief recommended to Bordentown Township that give consideration to the higher bid based on the experience of the companies. The lower bid was a new vendor for the proposed system.

Chair, Jim Cann reported that the Chief was in the process of compiling the questioned tax revenue numbers and that they were making progress in setting up a meeting with Bordentown Township Officials to review Tax Revenue shortfall. Chair requested Bordentown Township Committeeman, William Grayson's assistance in setting up the meeting. The Committeeman is the appointed contact with the Fire Districts and was present in the audience. He agreed to reach out to the Township Administrator and was thanked by the Chair.

NEW BUSINESS:

Chief, Robert MacFarland (BTFD #2) requested the following items in the Chief's Report under 'Needed Purchases' be approved for payment:

- All Hands Fire Equipment, Gloves \$1,288.24
- ATT 1st NET \$359.99
- Best Buy Radio \$99.99
- Continental Fire 3223 Scene Light \$541.00
- Meinekie 3229 Exhaust \$302.85
- Bio-shine Cleaning Supplies \$666.20

TOTAL \$3,258.27

In addition, the following bills were presented by the Chief for payment:

- Additional, Firefighter Boots outside of the grant \$1,198.00
- Emergency Supplies \$364.21
- Ice Machine Repair Service \$1,020.00

TOTAL \$2,582.21

A motion was made by George Chidley to pay all of the bills listed above and seconded by Fred Freda . A ballot was taken. All members present affirmed the motion to accept the Chief's requested items and pay the bills.

OPEN THE MEETING FOR PUBLIC COMMENT:

At 7:33 pm, Chair Jim Cann requested a motion to open the meeting to the public. A motion was made by Andrew Law and Seconded by George Chidley to open the meeting to public for comment. A ballot was taken. All members present affirmed the motion to open the meeting for Public comment. There were no members of the Public present. Chairman Jim Cann requested a motion to close the meeting for Public comment. A motion was moved by George Chidley and Seconded by Andrew Law. A Ballot was taken. All members present affirmed the motion.

MEETING NOT OPEN TO THE PUBLIC:

Resolution 0017 authorizing a meeting not open to the public read by Secretary.
Motion made by Commissioner Andrew Law at 7:30 pm to go into closed session to hold a meeting not open to the public to discuss matters related to Collective Bargaining Agreements. Minutes to be released after conclusion of Personnel Matter.

Motion Seconded by George Chidley. All members present affirmed the motion to go into closed session.

At 7:48 pm the BTFD#2 Commissioners reconvene the OPEN PUBLIC MEETING and invite attendees into the meeting room.

MOTION TO ADJOURN:

Chair, Jim Cann requested a motion to adjourn the meeting. A motion to adjourn was made by George Chidley and Seconded by George Gareis. All present balloted to affirm the motion and the meeting was closed at 7:52 pm.

MINUTES APPROVED on November 7, 2023

George Chidley, _____
Fred Freda _____
George Gareis _____
Andrew Law _____
Jim Cann _____

CERTIFIED BY:

George A. Chidley, Secretary
BTFD#2 Board of Fire Commissioners

Jim Cann, Chair
BTFD#2 Board of Fire Commissioners