

**BTFD #2 SPECIAL MEETING  
AND  
REGULAR MEETING  
BOARD OF FIRE COMMISSIONERS**

**April 4, 2024**

**Meeting Called to Order 7:00 pm at the BTFD#2 Fire House.**

**Salute to the Flag and Moment of Silence observed**

**ROLL CALL By Chair Jim Cann:**

Robert Bennett, Present, George Chidley, Present, Andrew Law Present, George Gareis, Present, James Cann, Absent.

*Note: Andrew Law Chaired the meeting in the absence of Chair James Cann.*

**READING OF THE OPEN PUBLIC MEETINGS STATEMENT:**

By Secretary (see Agenda)

**RECOGNITIONS:**

None

**ADOPTION OF MINUTES:**

The minutes for Regular Meetings held on February 1, 2024, March 7, 2024 and Special Meeting on February 22, 2022 were presented for approval. Acting Chair, Law requested a motion to approve the aforementioned minutes. A motion was made to accept the three (3) sets of Minutes by George Chidley and Seconded by George Gareis. A ballot was taken and all members present approved the motion to accept the Regular Meeting Minutes for February 1, 2024, March 7, 2024 and Special Meeting Minutes for February 22, 2022

**REPORT BY CHIEF BTFD#2:**

Report by Chief, Robert MacFarland ( BTFD #2) for March 2024 dated April 2, 2024 was presented. Acting Chair Law requested a motion to approve the Chief's Report for March 2024. A motion was made by George Chidley and Seconded by George Gareis to approve the report. A ballot was taken and all members present approved the motion to accept the March 2024 Report.

Highlights:

- Chief reminded BTFD#2 Fire Commissioners that State of NJ requires all Commissioners to submit their 2024 Financial Disclosures electronically on or before April 30, 2024. Failure to submit the required form will result in fines and suspension pursuant to State law. All BTFD#2 Fire Commissioners received a notice from the Clerk of Bordentown Township that provided the necessary links to the State website to access and submit the forms.
- Chief advised the BTFD#2 Fire Commissioners that he was issuing a directive that Primary Fire Companies will be responsible for responding to calls in the area of the NJ Turnpike near mile marker 50 not BTFD#2. This will take effect on April 5, 2024.
- The shared Oxygen Recharge Station will be installed in the next day or so.
- RTF on March 25 and 26 is done.
- Chief requested approval for OT shift to cover a shift. A motion was made by George Chidley to approve the request and Seconded by Robert Bennett.

The Chief reported that the Oxygen Recharge System has been installed and is presently in service and he will report back next month if there are any issues in its access or operation at the next meeting.

#### **REPORT BY TREASURER:**

Treasurer Robert Bennett presented the March 2024 Finance Report. The March Finance Report listed **25 bills** totaling **\$48,074.06** Acting Chair, Law requested a motion to accept the Treasurers March 2024 Report. A motion was made to accept the report by George Chidley and Seconded by George Gareis. A ballot was taken and all members present approved the motion to accept the March 2024 Report.

#### **OLD BUSINESS:**

Chief MacFarland reported that he was in the process of completing the USDA Forms for funding the new Fire Truck and requested assistance from BTFD#2 Commissioner Andrew Law. Commissioner Law agreed to meet with the Chief to expedite processing. Commissioner Law advised the BTFD#2 Fire Commissioners that he was in contact with Vanessa Gallante at USDA on matters related to the application outlined in a March 29, 2024 letter to the Fire District outlining the application process and requirements. The BTFD#2 Bond Counsel will also assist in preparing the response to USDA. A motion was made by George Chidley and Seconded by George Gareis authorizing Andrew Law to coordinate with the Bond Counsel on matters related to the USDA application.

Commissioner Chidley requested approval to submit the draft FF Contract to Dilworth Paxson for initial review. A motion was made by George Gareis and Seconded by Robert Bennett to submit the contract for review. A ballot was taken and all members present approved the motion to submit the FF Contract for Legal Review.

## **NEW BUSINESS:**

Chief requested approval for the following expenses:

- Tuition Rope Rescue \$5,250.00
- New belt replacement Engine \$402.00
- Fire Helmets Replacement not to exceed \$3,600.00
- Precision H DEF and Drum Pump \$394.86
- Fire and Safety 3225 Extend/Retract repair \$750
- Bioshine Cleaning Supplies \$669.93
- UL 3225Aerial test \$1,890.00
- Clean Air Co. Exhaust system service \$974.50

**TOTAL \$10,331,29 Est. Cost Not to Exceed**

Motion made by George Gareis to approve the expenditures and Seconded by George Chidley. All members present approved the motion.

Commissioner Law presented a new American Flag donated by VFW Post 26 the to BTFD#2 to replace the existing flag. All members present requested that Commissioner Law thank VFW Post 26 for their donation.

Commissioner George Chidley, asked if there were any items of business for closed session. Chief MacFarland indicated there was a personnel matter.

## **MOTION TO OPEN TO THE PUBLIC:**

**At 7:52 pm** Acting Chair Law requested a motion to open the meeting to the public, A motion was made by George Chidley to open the meeting for public comment and was seconded by Robert Bennett. All members present affirmed the motion to open the meeting for public comment. There were no members of the public present. Chair Law announced that there would be a Closed Session and the BTFD#2 Fire Commissioners would adjourn immediately after reconvening. Acting Chair Law requested a motion to close the meeting for public comment. A motion was made by George Chidley to close the meeting for Public Comment and seconded by Andrew Law. All members present affirmed the motion to close the public comment portion of the meeting.

## **MOTION TO GO INTO CLOSED SESSION:**

Resolution 2024-0020 was read by Acting Chair Law. A motion was made by George Chidley and Seconded by George Gareis to adopt the Resolution. All members present voted to approve the resolution and the meeting went into **closed session at 8:00 pm.**

## **MOTION TO ADJOURN:**

**Meeting reconvened at 8:10 pm.** Acting Chair, Law requested a motion to adjourn the meeting. A motion to adjourn was made by Andrew Law and Seconded by George Gareis. All present balloted to affirm the motion and the meeting was **closed at 8:12 pm.**

**MINUTES APPROVED on June 6, 2024**

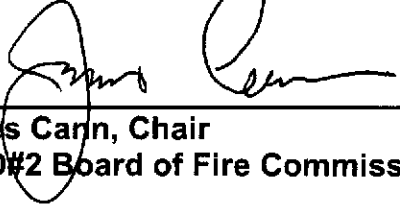
Robert Bennett,  X  
George Chidley  X  
George Gareis  X  
Andrew Law  X  
James Cann ABSENT

**CERTIFIED BY:**



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**George Chidley, Secretary  
BTFD#2 Board of Fire Commissioners**



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**James Cann, Chair  
BTFD#2 Board of Fire Commissioners**